Online Supplementary Examination and Course Retaking

I) Website

Write the address (http://jwbinfosys.zju.edu.cn) in the address bar and press enter.
The web page will appear. Fig. 1



Fig. 1

II) Login

Go to the upper right corner of the page and enter

- 用户名 = student number, Fig. 2 (1)
- 密码 = password, Fig. 2 (<mark>2</mark>)
- 验证码 = verification code, Fig. 2 (3)

- Select the option (学生 = student) Fig. 2 (4)
- Press 登录 = login. Fig. 2 (**5**)



Fig. 2

III) Supplementary Examination Inquiry

- Select (查询 = inquiry). Fig. 3 (1).
- Several boxes will appear, select (补考资格查询=inquiring about supplementary examination). Fig. 3 (2).



Fig. 3

IV) Giving up Supplementary Examination

• Select the option 放弃补考 (give up supplementary examination) for the subjects you decide to retake the course and give up the supplementary examination Fig. 4 (1), and then press (确定 = confirmed) Fig. 4 (2). <u>Note</u>: If you decide to give up the supplementary examination then there will be **NO second chance** for taking the supplementary examination and you have to retake the course. You will get 60 marks (passing marks) for the supplementary examination.

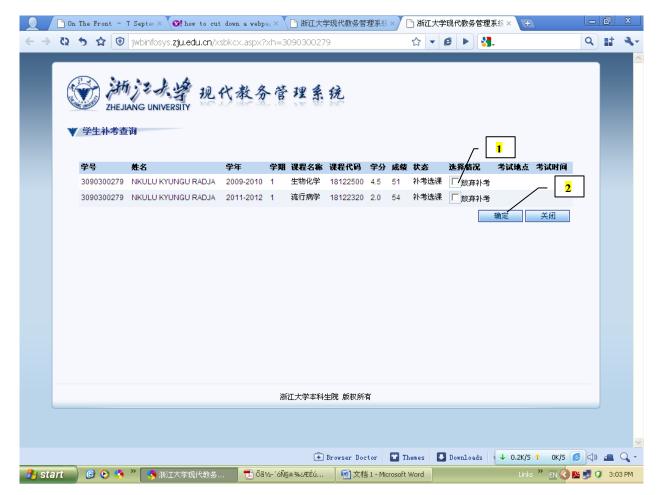


Fig. 4

V) Retaking the Course

- Login (Fig. 2)
- Select (网上选课 = online selection for retaking the course) Fig. 5 (1)
- Several boxes will appear, select (选课搜索引擎=course search engine). Fig.5 (2).



Fig. 5

- Select the option (课程代码 = course code number), Fig. 6 (1), and enter the course code number Fig. 6 (2). For the course code number please contact your supervisor.
- Press (査询教学班 = classes query). Fig. 6 (<mark>3</mark>)

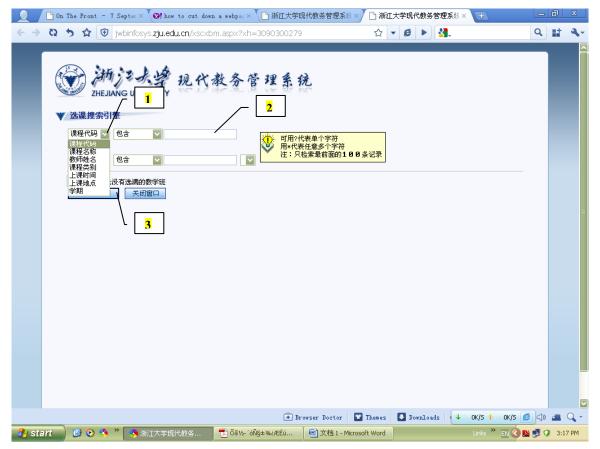


Fig. 6

- Details about the course selected will appear. Fig. 7.
- Select the option (选课 = retaking the course), Fig. 7 (1), if you want to retake the course, and then press OK. *Note*: by selecting this option you will be choosing to give up the supplementary examination. Once you select this option then there will be **NO** second chance for taking the supplementary examination and you have to retake the course.
- Select the option (补考 = supplementary examination) Fig. 7 (2), if you want to retake the supplementary examination, and then press OK.



Fig. 7